

香港學界體育聯會  
THE HONG KONG SCHOOLS SPORTS FEDERATION

2019-2020 年度學界體育運動比賽 Schools Sports Competitions  
傳媒採訪證 Media Pass

[申請表 Application Form]

本年度首次申請 First application in 2019-20  補領 Replacement (原因 Reason): \_\_\_\_\_

機構名稱： (中文 Chinese) \_\_\_\_\_  
Organization  
(英文 English) \_\_\_\_\_

報章 Newspaper  雜誌 Magazine  電視台 Television  電台 Radio

網上媒體 Online Media  其他(請註明) Others(Please specify): \_\_\_\_\_

報道學界賽事年期： \_\_\_\_\_  
Years in reporting HKSSF competitions

刊物名稱： \_\_\_\_\_ 網址： \_\_\_\_\_  
Name of Publication Website

聯絡電話： \_\_\_\_\_ 傳真號碼： \_\_\_\_\_  
Telephone No. Fax No.

電郵地址： \_\_\_\_\_  
Email address

聯絡地址： \_\_\_\_\_  
Address

請準確填寫以上資料，本會將以傳真及電郵為主要聯絡工具。  
Please fill in the above information correctly, HKSSF will use fax and email as the primary contact tool.  
如有需要，本會將會向 貴機構索取更多相關資料。  
HKSSF may ask for more organization's details if needed.

申請人 Applicants

	中文姓名 Chinese Name	英文姓名 English Name	手提電話 Mobile Phone No.	電郵地址 Email Address
1.				
2.				
3.				
4.				

主編簽署： \_\_\_\_\_ 公司蓋印： \_\_\_\_\_  
Chief Editor's Signature Official Chop

主編姓名： \_\_\_\_\_ 申請日期： \_\_\_\_\_  
Chief Editor's Name Application Date

本會專用

收取日期： _____	申請結果： _____	批准 / 不批准
審查人： _____	簽署： _____	

**2019-2020 年度學界體育運動比賽**  
**傳媒採訪證申請須知**

請各傳媒採訪證持有人細閱，及必須遵守以下有關傳媒採訪安排及傳媒採訪學界體育運動比賽守則（請詳閱 [www.hkssf.org.hk](http://www.hkssf.org.hk) 【傳媒報導及專區】）：

1. 持證者必須攜帶 2019-2020 年度學界體育運動比賽傳媒採訪證，方可進入比賽範圍進行採訪活動，並不能以其他證件代替。
2. 傳媒採訪證不可轉讓或租、借予第三者使用。
3. 將傳媒採訪證交予場地工作人員以換領記者背心，並必須穿上有關記者背心，以茲識別。
4. 於比賽結束後，將記者背心交還予場地工作人員及領回傳媒採訪證。
5. 持證者於進場後必須遵從學體會及場地工作人員所作出之任何指示。
6. 如持證者違反以上守則，本會或會沒收其傳媒採訪證，直至整項賽事完結。
7. 如有遺失或損毀傳媒採訪證，需要申請補領，傳媒機構須繳付每張港幣 100 元之補領手續費。
8. 如有遺失或損毀記者背心，傳媒機構須繳付每件港幣 100 元之行政費。
9. 如於申請補發新證期間及領取新證後，尋回已遺失的採訪證，必須立即將舊證交回本會。
10. 採訪證有效日期由每年九月一日至翌年八月卅一日止，不可使用非本年度採訪證。
11. 如有任何爭議，本會保留最終決定權利。
12. 如中英文條款有所差異，一概以英文版本為準。

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**Schools Sports Competitions 2019-2020**  
**Points to note for Media Pass Application**

The Media Pass holder has to follow all terms and conditions set out below and the Media Regulations: (Refer to [www.hkssf.org.hk](http://www.hkssf.org.hk) 【Media Centre】)

1. Pass Holders must present the “Schools Sports Competition 2019-2020” Media Pass in order to enter the venue for any media activities. It cannot be substituted by other documents.
2. The Media Pass is not transferable.
3. The Media Pass must be given to HKSSF/ Venue staffs for exchanging a media bib and they are required to wear the bib at the venue for any media activities.
4. Pass Holders are required to return the bib to HKSSF/ Venue staffs after the competition.
5. Pass Holders must follow the instruction from HKSSF and venue staff.
6. For the violation of the terms and conditions as mentioned above, the Media Pass will be confiscated by HKSSF until further notice.
7. Application for each reissue of Media Pass will be charged HK\$100 as administration fee.
8. Pass holders will be charged HK\$100 as administration fee if media bib is lost or damaged.
9. If the lost Media Pass is recovered after submitting a replacement application or obtaining a replacement Pass, the recovered Pass should be returned to HKSSF immediately.
10. Validity period of Media pass from 1 September through 31 August of the following year, expired media pass cannot be used.
11. All matters and disputes are subject to the final decision of HKSSF.
12. In the event of any discrepancy between the English and Chinese versions of these Terms & Conditions, the English version shall prevail.

I on behalf of \_\_\_\_\_ (organization), have read and understood all the terms and conditions.

本人謹代表 \_\_\_\_\_ (機構) 理解並會遵守以上守則。

主編姓名： \_\_\_\_\_ (正楷)  
Chief Editor's Name (BLOCK LETTER)

主編簽署： \_\_\_\_\_  
Chief Editor's Signature

日期： \_\_\_\_\_  
Date

公司蓋印： \_\_\_\_\_  
Official Chop